

~~SECRET~~



CHANGE 2

25X1A

REGULATION



PERSONNEL

18 January 1954

25X1A

6. INCENTIVE AWARDS COMMITTEE

a. The Incentive Awards Committee will be constituted as follows:

(1) Permanent Members

Assistant Director for Personnel.....Chairman
Chief, Management Improvement Staff.....Member

In the absence of the Assistant Director for Personnel, the Deputy Assistant Director for Personnel or his designee will serve as Chairman.

(2) Rotating Members

Five members, one from each of the major functional components of the Agency other than the Office of Personnel, at or above the level of Division Chief or equivalent will be appointed by the Director of Central Intelligence upon the recommendation of the Assistant Director for Personnel with the consent of the appropriate Deputy Director concerned, the Director of Training, or the Assistant Director for Communications. Appointments will generally be for one year and may be renewed. Rotating members will serve on a staggered basis with one member retiring every four months.

(3) Four members will constitute a quorum for:

- (a) Adopting or rejecting suggestions and for granting awards.
- (b) Taking official action on the development and implementation of procedures and standards.

Committee decisions will be made by a majority vote of the members required for a quorum, as specified above.

(4) For consideration of suggestions and recommendations for awards involving operational activities of the clandestine services (as distinguished from administrative processes or substantive matters of a nonclandestine nature) a special panel of three rotating members will be appointed by the Director of Central Intelligence upon the recommendation of the Assistant Director for Personnel, with the consent of the Deputy Director (Plans), to take action with the permanent members on such suggestions and recommendations.

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8. PAYMENT OF AWARDS

a. APPROVING PAYMENT

Same

b. Allotment Chargeable

- (1) Payment of cash awards for suggestions will be charged to the Office of Personnel and to the fiscal year in which the award is approved.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

13/ 12 Jan 54

L. K. WHITE
Acting Deputy Director
(Administration)

DISTRIBUTION: AB